



**TICKETING & FARE COLLECTION FACE-TO-FACE MEETING**

Closing date for submission of a Meeting Request Form:

**5:00pm MYT/SGT (Malaysia/Singapore) on Friday, 29 September 2017**

**Organisation Information**

Name of organisation:

**Contact Details of Registrant**

Nominated contact name:

Telephone number:

E-mail address:

Postal address:

Delivery address:  
(for courier deliveries)

Do you intend to do a presentation?  Yes  No  
*(Presentations will be limited to 15 minutes)*

Preferred meeting duration (*subject to availability*):

60 minutes  90 minutes

List of attendees:

**Due to venue size restrictions, the number of attendees will be limited to 10 participants.**

No.	Attendee Name	Designation & Expertise	Organisation name (applicable for consortium)
0.	[Name]	[Senior Manager - Rolling Stock]	[ABC Co]
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Proposed presentation agenda (applicable for Registered Participants intending to do a presentation):

No.	Presentation agenda	Duration	Presenter
1.			
2.			
3.			
4.			
5.			

*Note: MyHSR and LTA reserve the right to select specific agenda items for presentation*

### Notes

1. The terms and conditions (including, without limitation, the confidentiality undertaking and disclaimer) of the notification of the Meeting, as published on the MyHSR and LTA website (Notification) apply to this Meeting Request Form. Unless otherwise defined, capitalised terms used in this Meeting Request Form shall have the meaning given to them in the Notification.
2. If a Registered Participant wishes to provide its feedback or proposed solutions in relation to ticketing and fare collection by way of a presentation (limited to 15 minutes) given during a Meeting, it should indicate this and the proposed topics in the Meeting Request Form. For the avoidance of doubt, neither a Meeting nor any presentation given will form part of the evaluation process for any Registered Participant.
3. Should the number of Registered Participants requesting a Meeting exceed the number of Meeting slots available, MyHSR and LTA reserve the right to allocate the Meetings based on open, fair and transparent criteria.
4. The allocation, time, location and agenda of the Meeting will be separately communicated in due course.
5. To request a Meeting, please return a copy of this Meeting Request Form by email to MyHSR and LTA's nominated contact at [query@klsg-hsr.com](mailto:query@klsg-hsr.com) by no later than 5:00pm MYT/SGT (Malaysia/Singapore) on Friday, 29 September 2017.
6. MyHSR and LTA may, in their absolute discretion (and without having any obligation to do so):
  - a) extend the closing date for submission of a Meeting Request Form; and/or
  - b) permit submission of a Meeting Request Form after the closing date (including as that date may be extended).
7. Attendance of a Registered Participant at a Meeting does not imply any acceptance by MyHSR and LTA that the Registered Participant has the expertise and/or experience required to participate in the procurement process for the HSR project or to deliver any part of the HSR Project.

Signed: ..... Name: .....

Position: ..... Date: .....